

How to change schedule display settings?



Learn how to change schedule display settings with Voilà!

1 Navigate to <https://console.voila.app/en>

2 Click Schedule

The screenshot shows the Voilà! dashboard interface. At the top, there's a navigation bar with 'Dashboard' and 'AUG 2'. Below this, there are three summary cards: 'Planned hours' (96 hours), 'Draft hours' (204 hours), and 'Planned budget' (\$1,000.00). The main content area is titled 'Schedule' and contains several cards with icons and counts: 'Open shifts' (4), 'Replacements' (4), 'Assignations to approve' (0), 'Stand by shifts' (0), 'Recurring shifts that end soon' (0), 'Requests to approve' (1), 'Leaves to approve' (18), and 'Announcements' (29). At the bottom, there's a 'Budget repartition' table with columns for different budget categories and rows for values like \$1,600.00, \$1,400.00, \$1,200.00, \$1,000.00, and \$800.00.

Budget repartition					
\$1,600.00					
\$1,400.00					
\$1,200.00					
\$1,000.00					
\$800.00					

3

Click the Settings icon located at the top right of the schedule

Calendar view Employees view Week No grouping Auto-assign

This period has drafts Publish

Sorted by First name	JULY SUN 31	AUGUST MON 1	TUE 2	WED 3	THU 4	FRI 5	SAT 6	TOTAL
(6)	5:00 - 14:00 (9h 0m) @ S1, Restaurant 3 10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3			10:00 - 18:00 (8h 0m) @ Sp2, CB 10:00 - 18:00 (8h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1 10:00 - 18:00 (8h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1 9:00 - 17:00 (8h 0m) @ Sp2, R1		42h \$0.00
SSO Time sur à Nicole		9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3		40h \$855.00
chaud								0h \$0.00
			0:00 - 1:00 (1h 0m) @ C1, R2 - Room 1 Absent	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3 0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ C1, R1 9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	0:00 - 1:00 (1h 0m) @ C1, R1	3h (33h) \$66.99 (\$742.99)
				9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	0h (20h) \$0.00 (\$696.00)
ichel I-Time					0:00 - 1:00 (1h 0m) @ C1, R2 - Room 1			1h \$0.00
ashford I-Time	5:00 - 14:00 (9h 0m) @ S1, Restaurant 3							9h \$173.25
ilton Time sur à Nicole								0h \$0.00
hier	10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3 Absent							8h \$240.00
n Time					0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	3h \$0.00
								0h \$0.00
	46h (46h)	16h (16h)	9h (9h)	30h (46h)	19h (35h)	20h (36h)	2h (18h)	142h (206h)
s	0h (0h)	0h (0h)	0h (0h)	0h (0h)	0h (0h)	0h (0h)	0h (0h)	0h
t	\$653 (\$653)	\$325 (\$325)	\$193 (\$193)	\$261 (\$609)	\$171 (\$519)	\$209 (\$557)	\$22 (\$370)	\$1,834 (\$3,226)