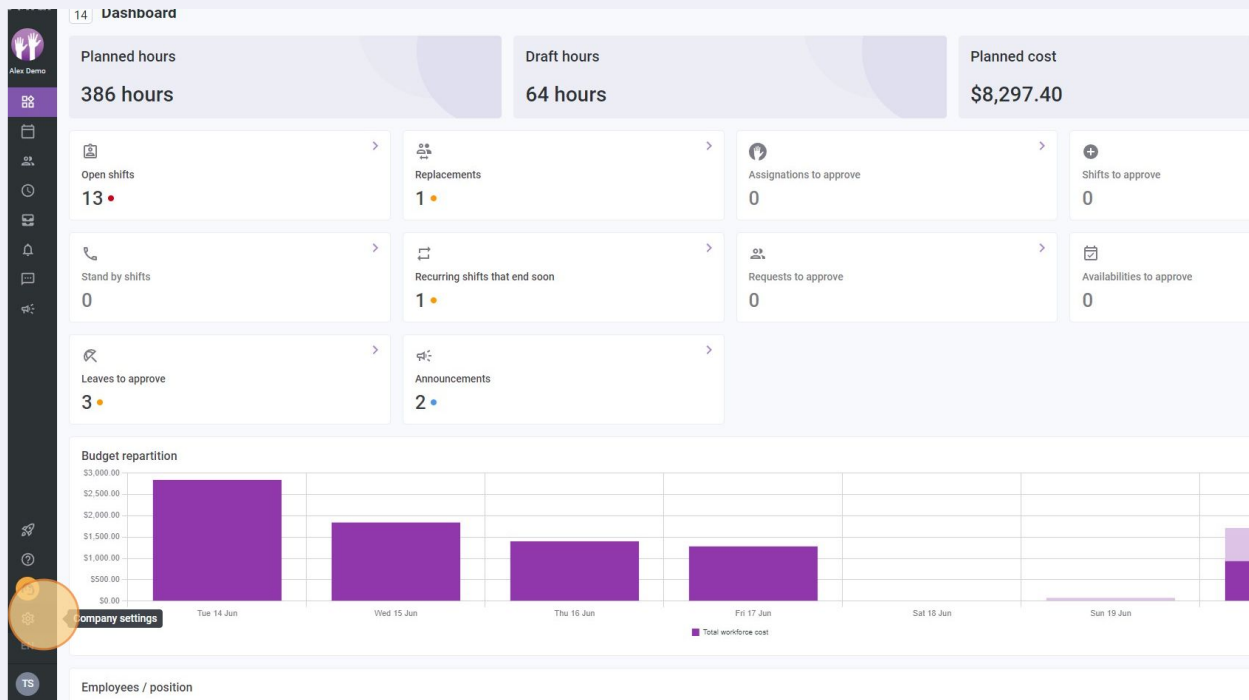


# How to change your company's name

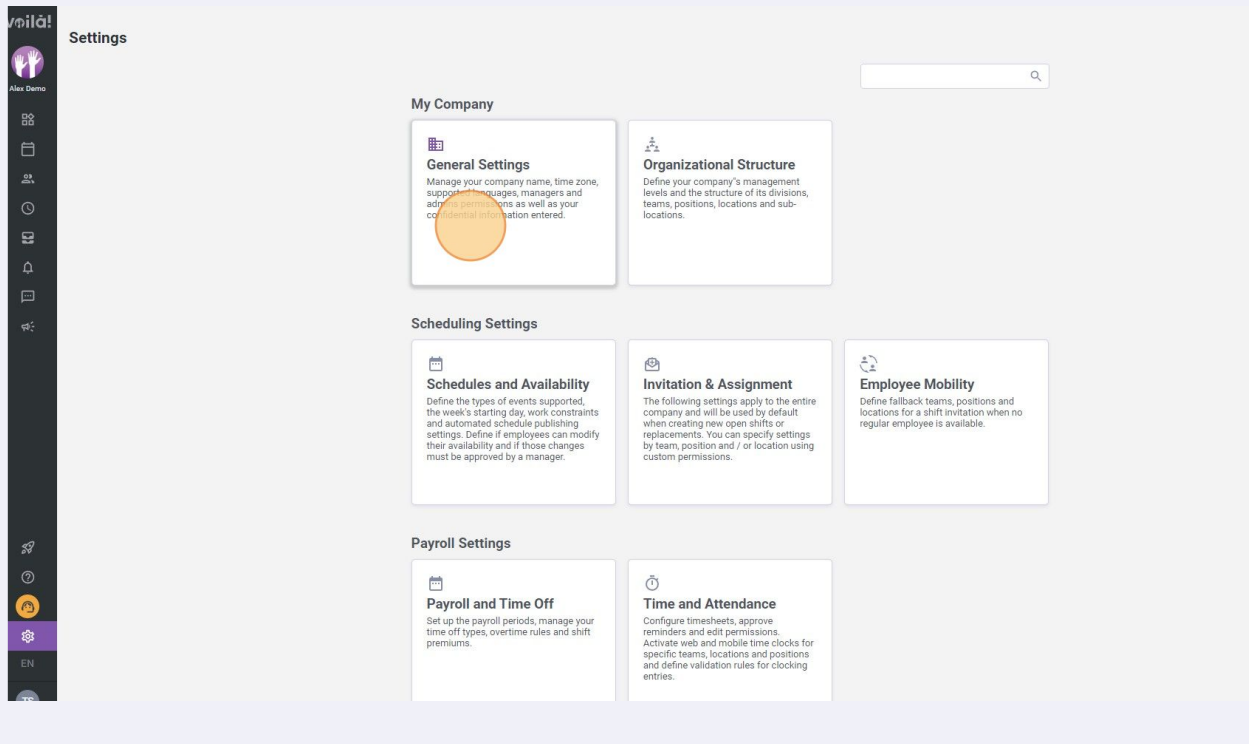


1 Navigate to <https://console.voila.app/en>

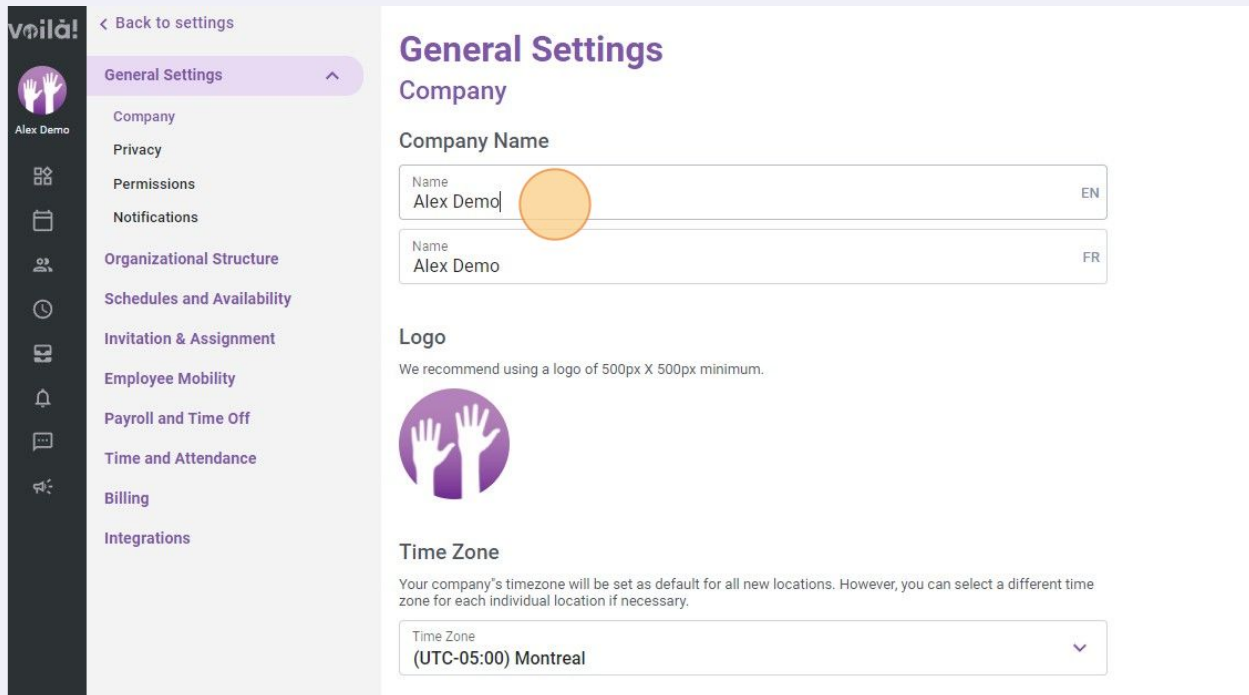
2 Click on the Company settings tab.



### 3 Select the General Settings tab.



### 4 Select Name "EN" and type the desired English name for your company. The changes will be saved automatically.



5

Select Name "FR" and type the desired French name for your company. The changes will be saved automatically.

The screenshot displays the 'voilà!' application interface. On the left is a dark sidebar with the 'voilà!' logo and a list of settings categories: General Settings (highlighted), Company, Privacy, Permissions, Notifications, Organizational Structure, Schedules and Availability, Invitation & Assignment, Employee Mobility, Payroll and Time Off, Time and Attendance, Billing, and Integrations. The main content area is titled 'General Settings' and 'Company'. It features two input fields for 'Company Name'. The first field is for English (EN) and contains 'Alex Demo'. The second field is for French (FR) and also contains 'Alex Demo', with a yellow circle highlighting the text. Below these fields is a 'Logo' section with a recommendation for a 500px X 500px minimum logo and a circular logo placeholder showing two hands. The 'Time Zone' section includes a dropdown menu currently set to '(UTC-05:00) Montreal'.