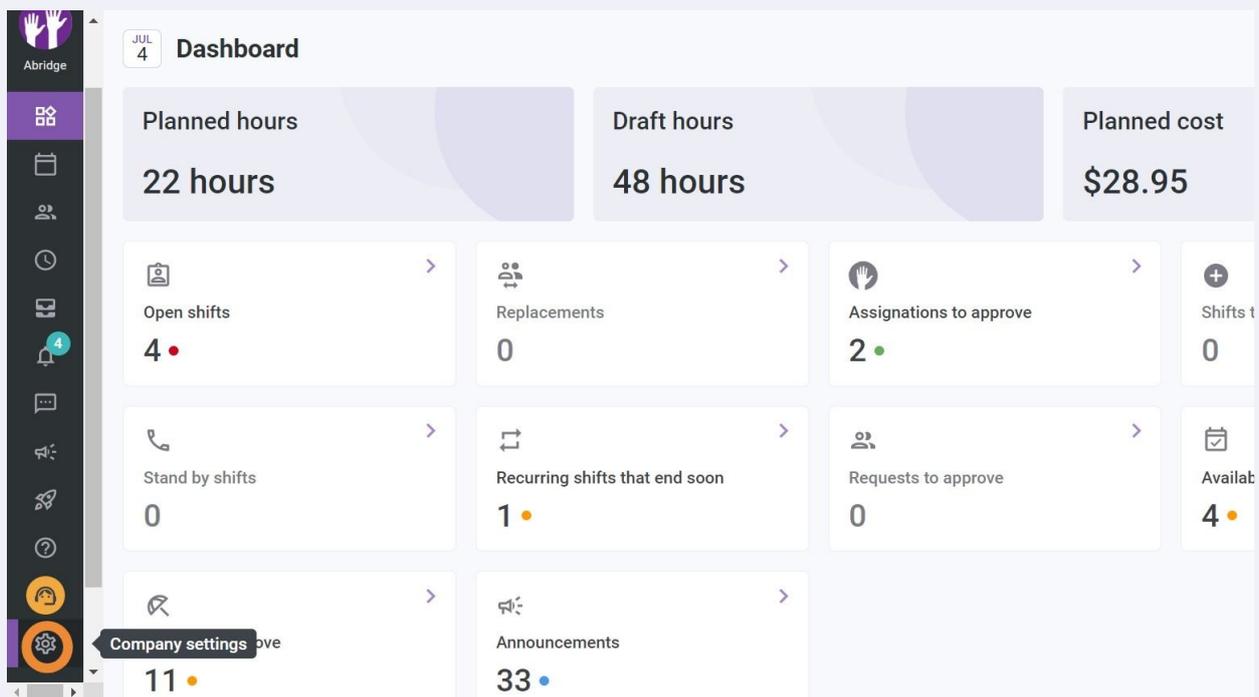


# How to create specific replacement parameters for your employees?

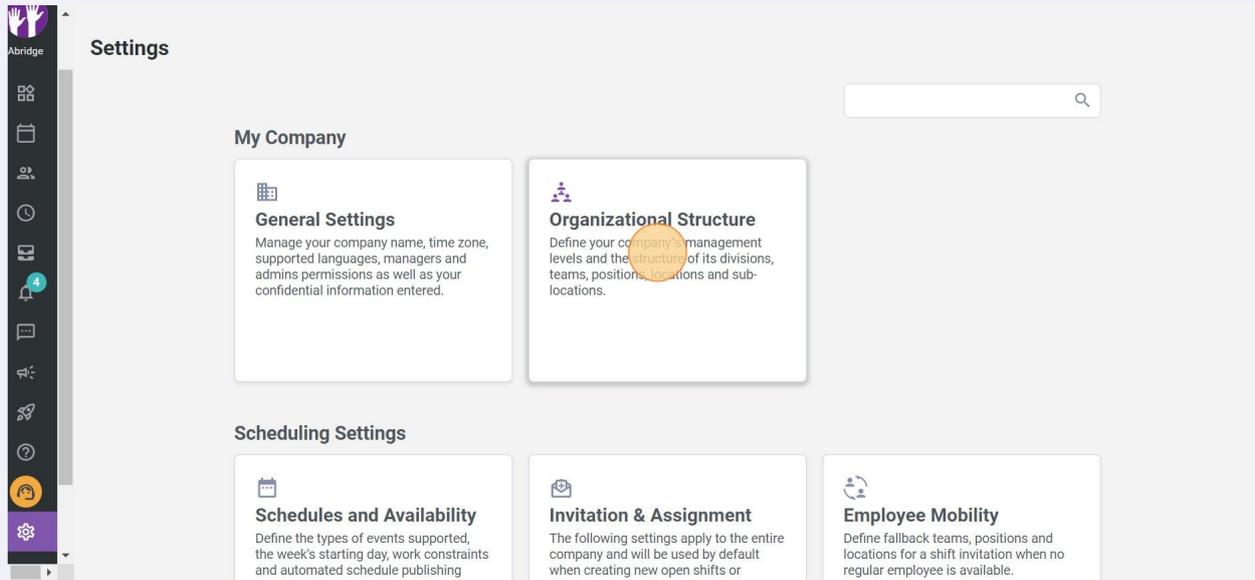
Learn how to create specific replacement parameters with Voilà!

1 Navigate to <https://console.voila.app/en/dashboard>

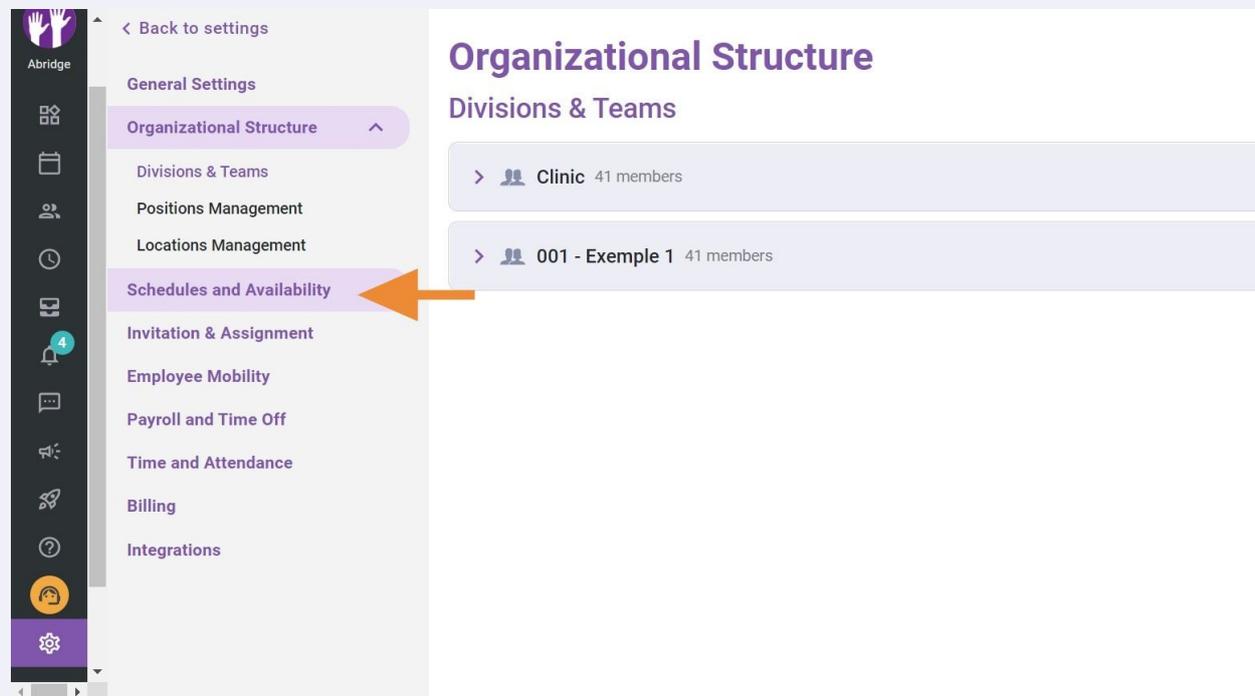
2 Click Company settings



### 3 Select Organizational Structure



### 4 Press Schedules and Availability



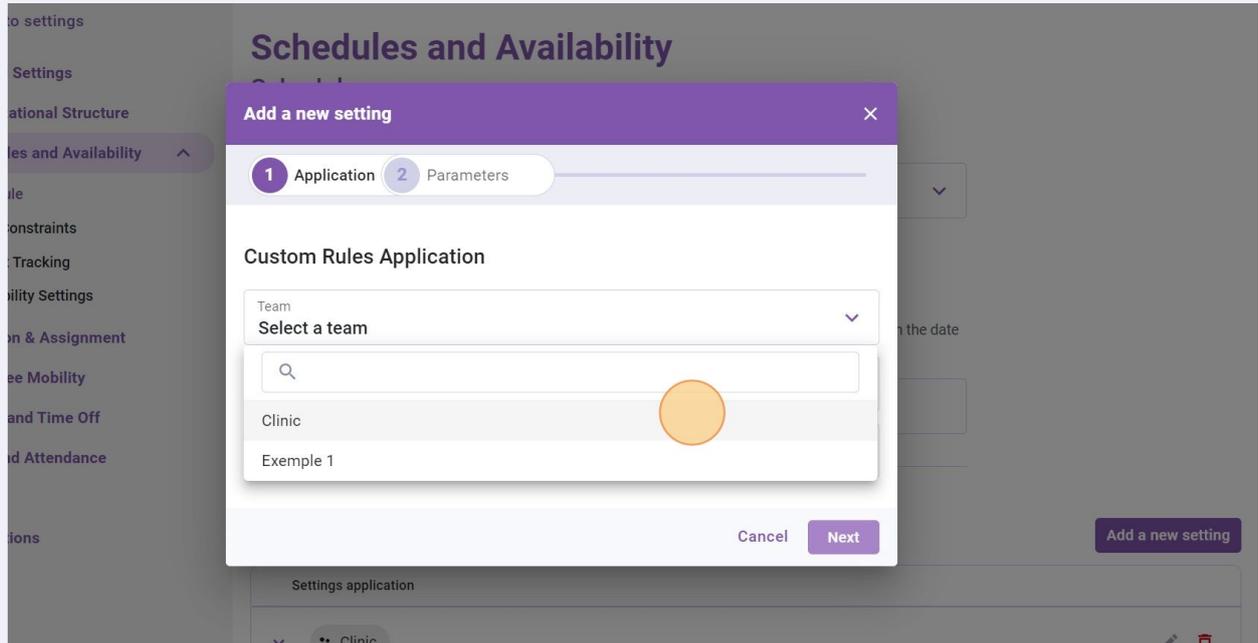
## 5 Click Add a new setting

The screenshot shows the 'Schedules and Availability' settings page. The left sidebar contains a navigation menu with options: Back to settings, General Settings, Organizational Structure, Schedules and Availability (selected), Schedule, Work Constraints, Budget Tracking, Availability Settings, Invitation & Assignment, Employee Mobility, Payroll and Time Off, Time and Attendance, Billing, and Integrations. The main content area is titled 'Schedules and Availability' and 'Schedule'. It includes a 'Display Options' section with a 'Week starts on' dropdown set to 'Sunday'. Below that is a 'Replacement settings' section with a toggle for 'Delay before replacement request' (checked), a lock icon, and a text description: 'An employee will not be able to request replacement on a shift if the delay between the date of the request and the start of the shift is greater than the minimum delay.' There is also a 'Required delay' input field set to '1d 0h 0m'. At the bottom, there is a 'Specific parameter' section with a question mark icon and a table with a header 'Settings application' and a row for 'Clinic'. A purple 'Add a new setting' button is highlighted with a yellow circle in the bottom right corner.

## 6 Click the Team, Position, or Location drop-down menu

The screenshot shows the 'Add a new setting' dialog box overlaid on the 'Schedules and Availability' settings page. The dialog has a purple header with a close button and two tabs: '1 Application' (selected) and '2 Parameters'. The main content is titled 'Custom Rules Application' and contains three dropdown menus: 'Team' (with a yellow circle highlighting the dropdown arrow), 'Position', and 'Location'. At the bottom of the dialog are 'Cancel' and 'Next' buttons. The background settings page is dimmed.

7 Select the group of your choice



8 Click Save

