

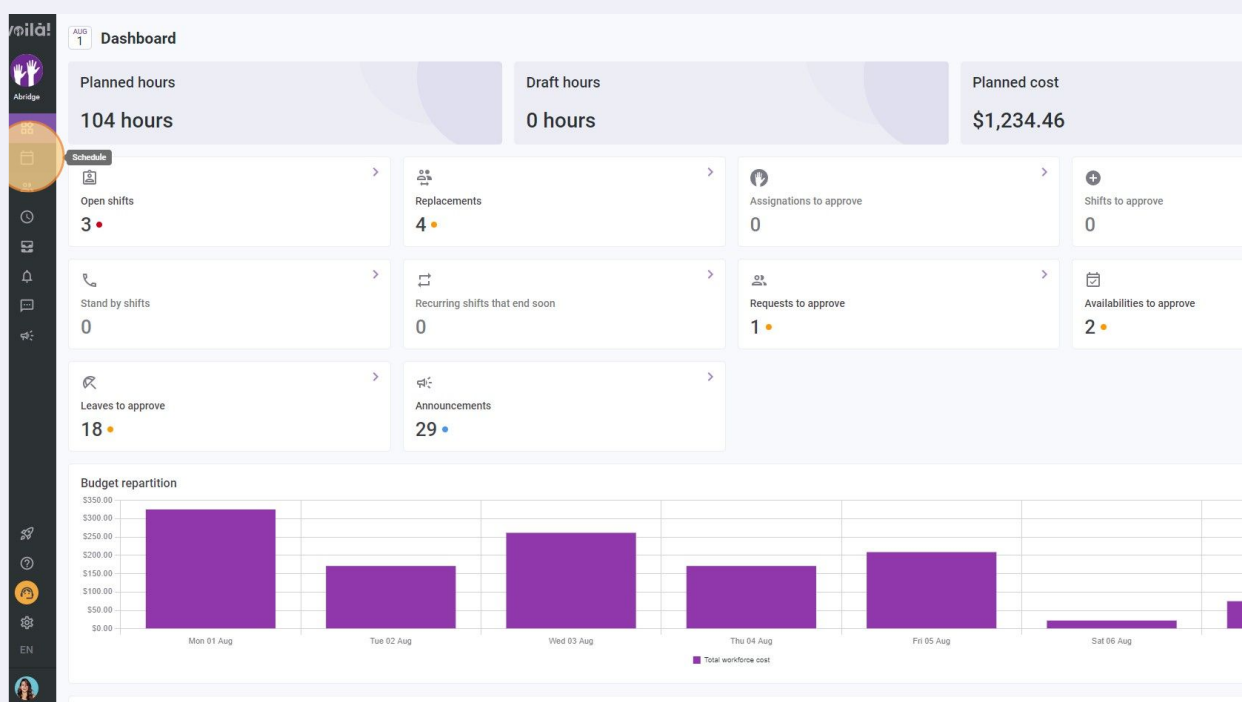
How to search for someone?



Learn how to search for a specific person on your schedule with Voilà!

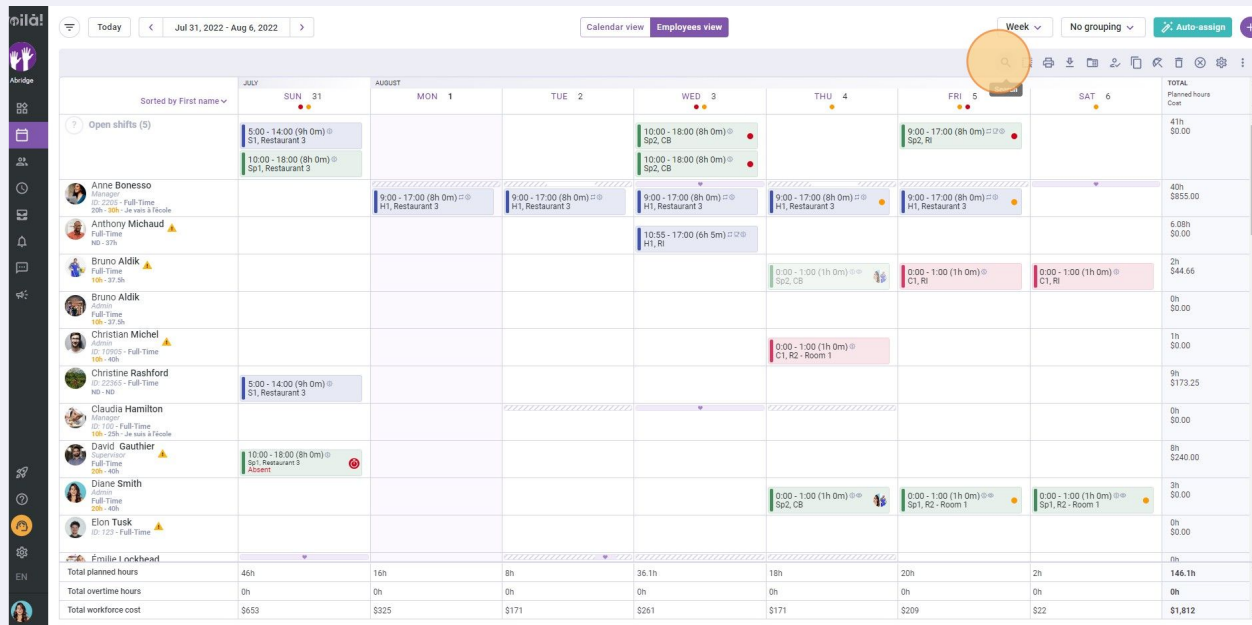
1 Navigate to <https://console.voila.app/en>

2 Click Schedule



3

Click the search tool located at the top right of the schedule

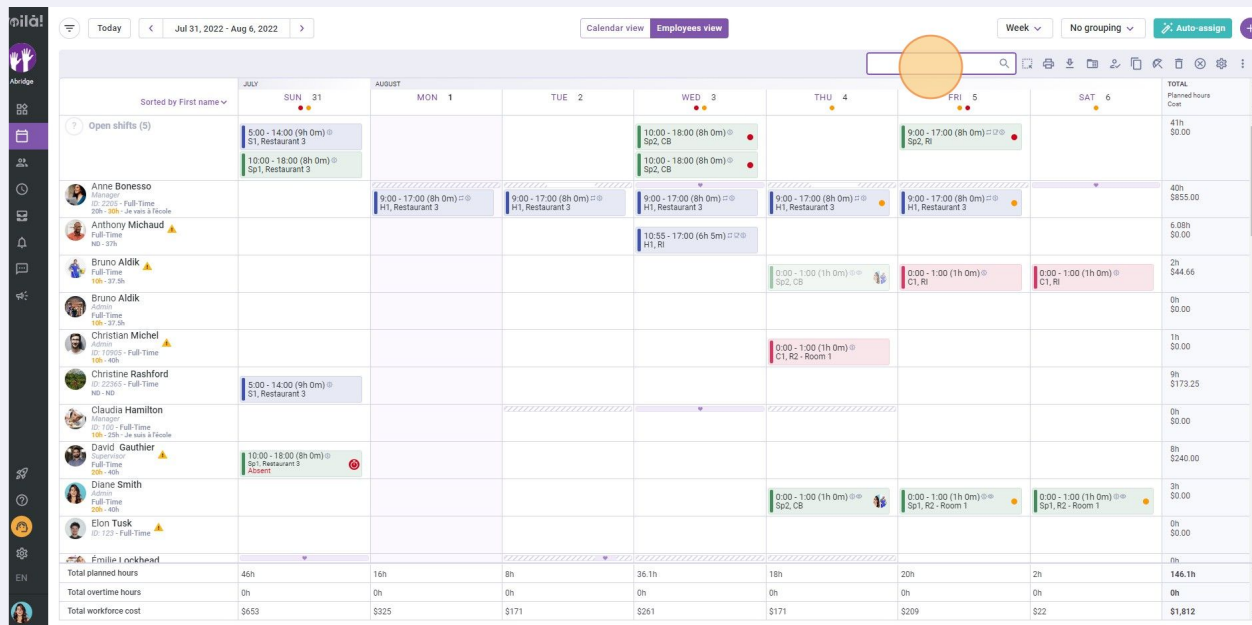


Today < Jul 31, 2022 - Aug 6, 2022 > Calendar view Employees view Week No grouping Auto-assign

	JULY	AUGUST	MON 1	TUE 2	WED 3	THU 4	FRI 5	SAT 6	TOTAL
Sorted by First name	SUN 31								Planned hours
Open shifts (5)	5:00 - 14:00 (9h 0m) @ S1, Restaurant 3 10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3				10:00 - 18:00 (8h 0m) @ Sp2, CB 10:00 - 18:00 (8h 0m) @ Sp2, CB		9:00 - 17:00 (8h 0m) @ Sp2, R1		41h \$0.00
Anne Bonesso Manager ID: 2235 - Full-Time 20h - 20h - Je suis à l'école		9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3		40h \$855.00
Anthony Michaud Full-Time AD - 37h				10:55 - 17:00 (6h 5m) @ H1, R1					6.08h \$0.00
Bruno Aldik Full-Time 18h - 37.5h						0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ C1, R1	0:00 - 1:00 (1h 0m) @ C1, R1	2h \$44.66
Bruno Aldik Admin Full-Time 18h - 37.5h									0h \$0.00
Christian Michel Admin ID: 10952 - Full-Time 18h - 40h						0:00 - 1:00 (1h 0m) @ C1, R2 - Room 1			1h \$0.00
Christine Rashford ID: 22365 - Full-Time AD - AD	8:00 - 14:00 (9h 0m) @ S1, Restaurant 3								9h \$173.25
Claudia Hamilton Manager ID: 122 - Full-Time 18h - 25h - Je suis à l'école									0h \$0.00
David Gauthier Supervisor Full-Time 20h - 40h	10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3 Absent								8h \$240.00
Diane Smith Admin Full-Time 20h - 40h						0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	3h \$0.00
Elon Tusk ID: 123 - Full-Time									0h \$0.00
Emilie Lockheart									0h \$0.00
Total planned hours	46h	16h	8h	36.1h	18h	20h	2h	146.1h	
Total overtime hours	0h	0h	0h	0h	0h	0h	0h	0h	
Total workforce cost	\$653	\$325	\$171	\$261	\$171	\$209	\$22	\$1,812	

4

Type the name of the person you are looking for



Today < Jul 31, 2022 - Aug 6, 2022 > Calendar view Employees view Week No grouping Auto-assign

	JULY	AUGUST	MON 1	TUE 2	WED 3	THU 4	FRI 5	SAT 6	TOTAL
Sorted by First name	SUN 31								Planned hours
Open shifts (5)	5:00 - 14:00 (9h 0m) @ S1, Restaurant 3 10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3				10:00 - 18:00 (8h 0m) @ Sp2, CB 10:00 - 18:00 (8h 0m) @ Sp2, CB		9:00 - 17:00 (8h 0m) @ Sp2, R1		41h \$0.00
Anne Bonesso Manager ID: 2235 - Full-Time 20h - 20h - Je suis à l'école		9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3	9:00 - 17:00 (8h 0m) @ H1, Restaurant 3		40h \$855.00
Anthony Michaud Full-Time AD - 37h				10:55 - 17:00 (6h 5m) @ H1, R1					6.08h \$0.00
Bruno Aldik Full-Time 18h - 37.5h						0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ C1, R1	0:00 - 1:00 (1h 0m) @ C1, R1	2h \$44.66
Bruno Aldik Admin Full-Time 18h - 37.5h									0h \$0.00
Christian Michel Admin ID: 10952 - Full-Time 18h - 40h						0:00 - 1:00 (1h 0m) @ C1, R2 - Room 1			1h \$0.00
Christine Rashford ID: 22365 - Full-Time AD - AD	8:00 - 14:00 (9h 0m) @ S1, Restaurant 3								9h \$173.25
Claudia Hamilton Manager ID: 122 - Full-Time 18h - 25h - Je suis à l'école									0h \$0.00
David Gauthier Supervisor Full-Time 20h - 40h	10:00 - 18:00 (8h 0m) @ Sp1, Restaurant 3 Absent								8h \$240.00
Diane Smith Admin Full-Time 20h - 40h						0:00 - 1:00 (1h 0m) @ Sp2, CB	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	0:00 - 1:00 (1h 0m) @ Sp1, R2 - Room 1	3h \$0.00
Elon Tusk ID: 123 - Full-Time									0h \$0.00
Emilie Lockheart									0h \$0.00
Total planned hours	46h	16h	8h	36.1h	18h	20h	2h	146.1h	
Total overtime hours	0h	0h	0h	0h	0h	0h	0h	0h	
Total workforce cost	\$653	\$325	\$171	\$261	\$171	\$209	\$22	\$1,812	